

**DISTRICT BACKWARD CLASSES SERVICE COOPERATIVE SOCIETY LTD.. Y.S.R. DISTRICT KADAPA**

**From:**  
**Sri M. Ramachandra Reddy, M.A., MP.Ed., M.Phil, (Phd)**  
**Executive Director,**  
**Y.S.R. District.**  
**Kadapa**



New Collectorate, D. Block on south side  
Kadapa Pin.No.516002 Andhra Pradesh,  
INDIA.  
Ph: 249844  
e-mail : bccorp\_cdp@yahoo.co.in  
website:www.apobmms.aov.in

**To**  
**The District Informatics Officer,**  
**N.I.C.,**  
**Kadapa.**

**Rc.No.132/BC/2017 dt: -09-2017**

**Sir,**

**Sub:-** Bio-metric Attendance - District Backward Classes Service Cooperative Society Ltd., (BC Corporation) Kadapa- Application for on-boarding the office Bio-metric Attendance -Requested-Reg.

**Ref:-** Instructions of the District Collector, YSR District Kadapa during the meeting held on 22-09-2017.

**& & &**

I invite your attention to the reference cited and submit that the District Collector issued instructions for starting the Bio-metric Attendance in all offices by the end of September, 2017

I enclose herewith the filled application format for Bio-metric Attendance for perusal and necessary action.

**Encl: Application form**

**Yours faithfully,**

*mkw/23/9/17*  
**EXECUTIVE DIRECTOR**

*Recd*  
*Chud*  
*23/9/17*

**Appendix 'A' – Application format for Organization On-boarding**

<b>Organization Type</b>	<input type="checkbox"/> Ministry <input type="checkbox"/> Department under Ministry <input type="checkbox"/> Attached Office <input type="checkbox"/> Autonomous Bodies <input type="checkbox"/> Central Offices <input type="checkbox"/> Semi Government Office <input checked="" type="checkbox"/> <b>State Government</b> <input type="checkbox"/> Central Public Sector Unit <input type="checkbox"/> Statutory
<b>Organization Name</b>	District Backward Classes Service Coop. Society Ltd., Kadapa
<b>Address</b>	DG2, D-Block, New Collectorate, Kadapa
<b>District</b>	YSR District
<b>State</b>	Andhra Pradesh
<b>NIC Coordinator Mobile</b>	9441480390
<b>NIC Coordinator e-Mail</b>	apcud@nic.in
<b>Website</b>	www.kadapa.nic.in
<b>No. Of Employees</b>	13
<b>Office Timings</b>	10.30 A.M to 5.00 P.M

<b>Nodal Officer Name</b>	Sri M. Ramachandra Reddy
<b>Aadhaar No</b>	262000870436
<b>Designation</b>	Executive Director
<b>Mobile</b>	9849906015
<b>E-Mail</b>	m.ramachandrareddy@ap.gov.in

**Note : Only official (Govt.) email ids - @nic.in / @gov.in will be accepted and treated as authenticated for both NIC co-ordinator & Nodal Officer.**

**Date: 23-09-2017**

**Name : M. RAMACHANDRA REDDY**  
**Designation : EXECUTIVE DIRECTOR**  
**Head of the department**  
**with Signature & Seal**

**EXECUTIVE DIRECTOR**  
**Dist. Backward Classes Service Co-o**  
**Society Ltd., YSR Dist. Kadapa**

*m.ramachandrareddy 23/9/17*